



Experience life in full bloom

RICHMOND ROSE GARDEN
Wedding Policy and Procedures

1. A \$200.00 donation is required to reserve the Gazebo for two (2) hours.
2. If the reservation is cancelled, a \$5.00 processing fee will be retained. If the wedding is not held due to inclement weather, a full refund will be made upon request.
3. Checks should be made payable to the Wayne County Foundation / Rose Garden Fund. Payment must be made at least two (2) weeks in advance of wedding date, and the reservation is not confirmed until payment is received.
4. Decorations are permitted as long as no nails are used, and decorations are properly and promptly removed.
5. Confetti, rice, artificial flower petals, and bird seed are not permitted in the garden.
6. No cars, trucks or other vehicles are permitted to drive into the garden.
7. The Rose Garden is a public garden and cannot be closed during the reservation period. It is hoped the public will be respectful of any ceremony.
8. The user is responsible for the renting of any chairs, etc. United Rentals (765-935-7368) will deliver and remove rented party equipment. The area around the Gazebo will comfortably hold approximately 50 chairs. If there are two or more weddings on one day, chair rental could be shared.
9. Keep it clean! The user is responsible for clean up of the garden and general area. The green Rosie Rollers are for plant material only and are for the exclusive use of the Rose Garden volunteers. Trash from weddings should be placed in the Dumpster in the Charles House parking lot.
10. Reservations for the use of Charles House must be made through the Richmond Parks Department (765-983-7275). There is an additional charge by the Parks Department for the use of Charles House.
11. Parking around the Charles House is for the use of Charles House reservation holders. Please call the Parks Department to learn if the Charles House will be in use on any particular date.
12. Parking for use of the Rose Garden is in the public parking area below the band shell.
13. There is an electrical outlet in the Gazebo that may be used.